



FULL TIME & PART TIME

Diploma &  
Advanced Diploma in

# Logistics & Supply Chain Management

Your Life Chance  
[www.stei.edu.sg](http://www.stei.edu.sg)



Cert No. : EDU-2-2078  
Validity: 18/08/2024 - 17/08/2028

Enhanced Registration Framework  
Cert No.: 200901936C  
Validity : 20/05/2022 - 19/05/2026



## VISION

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To be the preferred Private Education Institution (PEI) of choice.

## MISSION

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STeI will offer high quality, cost-effective and relevant courses to meet the needs of our clients.

## OUR VALUES - ELITE

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### PURSUIT OF EXCELLENCE

To be the best in all we do, continually striving for the highest professional standards achievable.

### LOYALTY

Being committed to the organisation, to one another and to our customers, at all times. Striving for cohesiveness and caring for one another.

### INNOVATION

Creative, being open to embrace change. Encourage, nurture ideas and initiatives to better organisational and individual performance.

### TEAMWORK

Be responsible and take accountability seriously; be reliable and dependable to the Team.

### ETHICS AND INTEGRITY

Be a role model in character and conduct; uphold STeI's Ethical standards.

## OUR CULTURE - SEARCH

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**S**hared sense of purpose and values that is consistent across all members of STeI.

**E**mphasising importance of staff learning and focusing on continuous improvement in STeI.

**A**ccentuating sense of responsibility for students' learning.

**R**ecognition of staff members' excellent effort and celebrating their successes.

**C**ollegial and collaborative relationships among staff members.

**H**arnessing strengths through professional development, staff reflection, and sharing of best practices.

# WELCOME MESSAGE



A very warm welcome to STEi Institute.

As a prospective student, you may face multi-faceted challenges.

A key question that typically races through one's mind is, "Where can I secure relevant, reliable and professional educational qualification?"

We are fully conscious of the immense responsibilities placed on us and we will do our utmost to build on the rich legacy and solid reputation to provide quality services.

## **CHRISTINE TAN**

STEi Institute  
Principal/Managing Director

## **WHO WE ARE**

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We are a Private Education Institution that has established itself as a credible and astute service provider with sound governance and financial standing.

Our team of dedicated lecturers are subject matter experts in both industry practices and didactic approaches to meet your learning needs. Our school also include excellent facilities in a conducive learning environment that meet the standards set by the governing authorities.

## **QUALITY POLICY**

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We, at STEi Institute are fully committed to the provision of high quality, cost-effective and relevant education and training courses for our students and the industries.

At STEi, quality is everyone's responsibility. We take pride in our work and emphasise on problem prevention rather than correction. We are committed to comply with the requirements of our clients, and to continually improve our service quality based on feedback and established benchmarks.

STEi adopts a comprehensive Quality Management System (QMS). All STEi staff must comply with the QMS and strive to continuously improve our quality processes in the most competitive and effective manner.

# LOGISTICS & SUPPLY CHAIN MANAGEMENT

Diploma in Logistics & Supply Chain Management aims to offer a broad program of core studies in all major business areas with the opportunity to study a professional specialisation of Logistics and Supply Chain Management. It offers a unique opportunity to understand Logistics and Supply Chain Management processes in relation to the rest of the enterprise in a competitive business environment.



## DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

### LSC 1001 BUSINESS COMMUNICATION

The syllabus coverage allows the students to demonstrate how business communication works in the real world, thus helping students to understand the concepts behind effective communication while developing and refining their own abilities in communicating clearly and concisely in written and other forms of communication.

### LSC 1002 ENTREPRENEURSHIP & THE ENVIRONMENT

The syllabus coverage allows the students to obtain the know-how of setting up a business and run it. Students will learn how to successfully plan, design, organise and start up a new business and to avoid most of pitfalls in new ventures.

### LSC 1003 MARKETING MANAGEMENT

The syllabus coverage allows the students to achieve adequate understanding & knowledge of the key marketing and management theories, concepts and techniques of operating within business organisations. Students will be able to understand the need to plan the business direction strategically and achieve set goals & targets.

### HM 1004 INTEGRATED BUSINESS LOGISTICS - INTERNATIONAL TRANSPORT

The syllabus coverage allows the students to demonstrate an understanding and to identify the key elements in planning and managing an international transport operation and appreciate the need for considering environmental factors in future logistics planning.

### LSC 1005 MANAGERIAL ECONOMICS & INFORMATION

The syllabus coverage allows the students to obtain a basic awareness and analytical ability in respect to the major theories and policy issues of microeconomics in the Logistics & Supply Chain environment.

### LCS 1006 OPERATIONS MANAGEMENT FOR LOGISTICS

The syllabus coverage allows the students to understand the operational aspects of production processing in relation to the logistics system and to emphasise the link between production and the supply chain. It also examines some principles and issues in contract management.

### LSC 1007 INDUSTRIAL ATTACHMENT

The coverage of the Industrial Attachment is to equip students with an understanding of the nature of the logistics and supply chain industry in the practical and operational aspects. In the event that the students are unable to proceed to IA due to reasons beyond the control of STEi, the students may complete Project Work in lieu of IA.

# LOGISTICS & SUPPLY CHAIN MANAGEMENT

Advanced Diploma in Logistics and Supply Chain Management course aims to provide an in-depth understanding of Logistics and Supply Chain Management. The course is also designed for those who wish to further support their undergraduate and graduate degree programs in business; or change of career into Logistics and Supply Chain Industry.

Our graduates are able to join and excel in various supply chain related careers in any service of manufacturing field. It is a qualification that equips students with skills and knowledge in many areas such as purchasing and inventory control, freight and warehouse management and much more.



## ADVANCED DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

### LSC 2001 SUPPLY CHAIN MANAGEMENT

The syllabus coverage allows the student to obtain an overview of supply chain management, looking at the evolution of the supply chain from traditional models to include the use of electronic and physical integration of supply chain participants.

### LSC 2002 TRANSPORT MANAGEMENT

The syllabus coverage allows the students to obtain adequate understanding and knowledge regarding various components that make up the transportation carrier management of the logistics operation, being the single largest cost component in the logistics pipeline.

### LSC 2003 PURCHASING AND MATERIALS MANAGEMENT

The syllabus coverage allows the students to achieve adequate understanding & knowledge of the importance of purchasing & inventory control, to explain the applications of various control systems available today and to upgrade their theoretical competence.

### LSC 2004 WAREHOUSING AND DISTRIBUTION

The syllabus coverage allows the students to demonstrate an understanding of the relationships among warehousing, distribution and other elements in the supply chain, focusing on warehouse effectiveness, distribution and customer service commitments.

### LSC 2005 STRATEGIC MANAGEMENT

The syllabus coverage allows the students to understand the environment in which companies operate with and to identify the strategic implications. They will also understand the need for companies to align their resources, values and strategies with the environment and the methods which can be applied to effectively achieve goals set by the organisation.

### LSC 2006 INDUSTRIAL ATTACHMENT

The coverage of the Industrial Attachment is to equip students with an understanding of the nature of the logistics and supply chain industry in the practical and operational aspects. In the event that the students are unable to proceed to IA due to reasons beyond the control of STEi, the students may complete Project Work in lieu of IA.

# COURSE FEES

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## Local Students

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Diploma in Logistics & Supply Chain Management  
6-Months Study (Full Time) +  
6-Months Industrial Attachment (IA)

**S\$8,000.00**

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Advanced Diploma in Logistics & Supply Chain Management  
6-Months Study (Full Time) +  
6-Months Industrial Attachment (IA)

**S\$8,000.00**

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Diploma in Logistics & Supply Chain Management  
10-Months Study (Part Time) +  
6-Months Industrial Attachment (IA)

**S\$6,480.00**

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Advanced Diploma in Logistics & Supply Chain Management  
10-Months Study (Part Time) +  
6-Months Industrial Attachment (IA)

**S\$6,480.00**

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All fees stated are inclusive of 9% GST.

All fees are subject to change without prior notice.

Application Fee of S\$305.20 is payable to STEi Institute Pte Ltd. This fee is **non-refundable** under all circumstances. Students can make payment via TT, bank draft or cheque.

## International Students

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Diploma in Logistics & Supply Chain Management  
6-Months Study (Full Time) +  
6-Months Industrial Attachment (IA)

**S\$8,000.00**

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Advanced Diploma in Logistics & Supply Chain Management  
6-Months Study (Full Time) +  
6-Months Industrial Attachment (IA)

**S\$8,000.00**

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### MEDICAL INSURANCE SCHEME

STEi hereby confirms and undertakes to students that it has in place a medical insurance scheme for all its students.

### FEE PROTECTION SCHEME (GROUP INSURANCE)

STEi provides fee protection scheme for all students as required by SSG and is aligned with EduTrust requirement.

### FOR ENQUIRIES

Please contact us at (65) 6559 2896 or  
admin@stei.edu.sg

# ENTRY & GRADUATION REQUIREMENT FOR THE PROGRAMS

## THE PRE-REQUISITES FOR DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

- 16 years old and above; and
- GCE "O" Level with a pass in English or equivalent; or

For International Students, they must complete Secondary or High School education or equivalent with a pass in English; and

Minimum 1 year working experience in related fields for Part-time Students

- Other qualifications will be considered on a case-by-case basis.

## THE PRE-REQUISITES FOR ADVANCED DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

- Students must have attained Diploma in Logistics & Supply Chain Management or equivalent; and
- Pass on English in GCE "O" level or equivalent; or

For International Students, they must pass in English in Secondary or High School education or equivalent; and

Minimum 1 year working experience in related fields for Part-time Students

- Other qualifications will be considered on case-by-case basis.

## GRADUATION REQUIREMENT FOR ALL LEVELS

In order to be conferred the course award, the student must achieve a pass for STEi Examination, and at least 75% of class attendance. Student's Pass Holders are required to maintain a class attendance of 90% and above.

## DURATION

(Full Time) Diploma in Logistics & Supply Chain Management is conducted over a period of **6 months** via Theory Lessons with **6 months** Industrial Attachment.

(Full Time) Advanced Diploma in Logistics & Supply Chain Management is conducted over a period of **6 months** via Theory Lessons with **6 months** Industrial Attachment.

(Part Time) Diploma in Logistics & Supply Chain Management is conducted over a period of **10 months** via Theory Lessons with **6 months** Industrial Attachment.

(Part Time) Advanced Diploma in Logistics & Supply Chain Management is conducted over a period of **10 months** via Theory Lessons with **6 months** Industrial Attachment.

## MODE & METHODS OF DELIVERY

Face to face delivery via:

- Lecture
- Discussion
- Group Work

## TEACHER STUDENT RATIO

1:60

## EXAMINATION

Examination is conducted at the end of each module.

## COMMENCEMENT & END DATE

Please refer to our website at [www.stei.edu.sg](http://www.stei.edu.sg) for latest information.

## AWARDING BODY

STEi Institute



# STeI Institute

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